



# City Manager Report

August 2020

# *CITY MANAGER REPORT*

## *CITY OF KINGMAN - August 2020*

The information included in this issue reflects July 2020 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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## CITY MANAGER REPORT

### CITY OF KINGMAN JULY 2020

### ECONOMIC DEVELOPMENT DEPARTMENT

#### ECONOMIC DEVELOPMENT

ED staff reported that the final Airport Master Plan meeting took place on July 29th. The consultants were very **impressed with the turnout of people via Zoom. The Airport terminal Pilot's Lounge is completed and open for pilot's** to use. Grant work for the Airport continues for AZ Dept. of Transportation funds.

ED staff is working on an Industrial Park Wage Survey to assist with business inquiries that are interested in doing business at the Park. In addition, staff is reaching out to businesses in the Industrial Park to ascertain what the current needs are that may support a Mohave Community College training facility in the Park. Follow up continues with seven companies interested in doing business at the Kingman Industrial Park.

ED staff is starting a customer retention program for all Economic Development team members to use for better efficiency and communication with companies wanting to do business in Kingman or those currently doing business in Kingman.

ED staff continues to keep Kingman companies updated regarding Covid-19 safety guidelines and incentive programs. Revised downtown incentive programs have been posted on all social media outlets. These include Parklet/Pedlet, Murals and Façade programs.

ED staff continues to work with retail and aviation marketing consultants for better promotion of the Kingman area.

ED staff has had meetings with a commercial broker about retail vacancies in commercial plazas and have come up with a plan on how to fill the vacancies.

Tourism staff is working on new billboard ads, print advertising and a Facebook Marketing Grant Program.

ED Tourism staff met with Kingman Street Drags to develop a date to produce a video for a 2021 event.

#### Additional Activities and Meetings by Economic Development Staff in July

Mr. Kellogg and ED staff attended Economic Development Advisory Commission Meeting

Mr. Kellogg, ED staff and design committee met regarding new Route 66 Drive Through shield design

Mr. Kellogg and staff attended a Kingman Chamber of Commerce meeting via Zoom

Mr. Kellogg met with Jake Rhoades regarding Airport Response SOP / Command Post

Mr. Kellogg attended meeting with the City and PMH Insights

**Mr. Kellogg and Bennett Bratley had a Skype meeting with BNSF's new commercial business consultant**

Economic Development departmental meeting was held via Zoom and each department gave updates on what their teams were working on as well as brief descriptions of their duties

Mr. Kellogg and staff attended the Airport Advisory Commission Meeting and gave updates as needed

Mr. Kellogg attended the Workforce Development Board Meeting held by Mohave County

Mr. Kellogg, Sylvia Shaffer and Chamber of Commerce CEO attended a Census 2020 Meeting with State Census Representative

Mr. Kellogg, ED Staff and some EDAC commissioners joined the Arizona's Governors Conference on Tourism via video conference

## Economic Development Public Meetings in July

Airport Advisory Commission Meeting 7/20/2020  
Economic Development Advisory Commission 7/28/2020

**CITY OF KINGMAN**  
**ENGINEERING DEPARTMENT**  
**MONTHLY REPORT FOR**  
**JULY 2020**

The Engineering staff responded to **180** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

**ENG19-0074** An Approval to Construct was issued for approximately 3,305 l.f. of 6-inch PVC water line extension with (4) fire hydrants, (34) double water service taps and (4) single water service taps in the boundaries of Cerbat Vista, Tract 3067-D subdivision- Block 6 lots 1-6 & 9-11, Block 7 lots 1-10, Block 9 lots 1-22, Block 11 lots 1-22, Block 15 lots 12-22 (Total of 73 lots)

**ENG19-0074** An Approval to Construct was issued for approximately 2,177 LF of 8" PVC SDR-35 Sewer Line with (5) 4' diameter sewer manholes and (73) sewer service taps in the boundaries of Cerbat Vista, Tract 3067-D subdivision- Block 6 lots 1-6 & 9-11, Block 7 lots 1-10, Block 9 lots 1-22, Block 11 lots 1-22, Block 15 lots 12-22 (Total of 73 lots)

**ENG20-0024** A Discharge Authorization was issued for approximately 131 l.f. of 8-inch SDR-35 sewer line extension with (1) sewer service and (1) manhole in Delvin Avenue to service 3267 E Devlin Avenue, Parcel # 324-20-110

**ENG20-0004** An Approval to Construct was issued for approximately 455 l.f. of 4-inch Iron CL350 water main relocation with (1) fire hydrant and (2) single water service tap to serve 1612 E Maple Street, APN: 321-10-031

<b>RIGHT OF WAY ACTIVITIES</b>	
139	Information Requests responded same day received
41	Information Request responded in 1 days
0	Information Request responded in 2 –3 days
0	Information Request responded over 3 days
11	Sewer Availability Letters
41	Permits to work in Public Right-of-way
26	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
24	Sewer Connection Permits Outside City Limits (0 due to Failed septic)
3	Sewer Taps
27	Utility Permits for water meters in the County
31	Utility Permits for water meters in the City



## CITY MANAGER'S REPORT

## Engineering Continued

MEETINGS	
July 2	Engineering Staff Team meeting
July 8	<b>ENG20-0030</b> Pre-construction meeting (on-site)
July 8	<b>ENG19-0010</b> Pre-construction meeting (on-site) for 3785 Roosevelt St.
July 8	Meeting to discuss drainage issues at Hualapai Foothills Estates 3003-G
July 23	Municipal Utility Commission Meeting-Virtual
July 29	Meeting to discuss Rutherford Multi-family building permit

CAPITAL EXPENDITURES		
CONTRACTOR	PROJECT	AMOUNT
ADOT	ENG18-0052	\$109,027.00
AECOM	ENG18-0052	\$73,425.50
AECOM	ENG18-0051	\$3,068.00
Eagle Mountain Construction	ENG19-0057	\$7,530.00
JE Fuller/Hydrology	ENG16-0031	\$974.06
Kincheloe Construction	ENG20-0008	\$39,439.70
Kinney Construction	ENG16-0021	\$113,476.00
Matrix Design Group	ENG17-0035	\$1,311.00
Placer Title Company	ENG18-0052	\$11,675.65
Sunrise Engineering	ENG19-0057	\$50,177.00
Sunrise Engineering	ENG19-0058	\$58,585.00
Sunrise Engineering	ENG19-0086	\$20,657.90
Sunrise Engineering	ENG19-0060	\$3,805.00
Sunrise Engineering	ENG20-0022	\$267.50
<b>Capital Expenditures processed during the month July</b>		<b>\$493,419.31</b>

DESIGN ACTIVITIES			
PROJECT	PURPOSE	CONSULTANT	STATUS
<b>ENG16-0025</b>	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by July 2020
<b>ENG17-0035</b>	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The consultant is proceeding with acquisition of right of way.
<b>ENG18-0051</b>	Airway Avenue Design and Construction between Sunbelt Park and Rancho Santa Fe Parkway	AECOM	Under design
<b>ENG18-0052</b>	Rancho Santa Fe Parkway Design update	AECOM	Under design
<b>ENG18-0080</b>	Airway—Vista Bella Drainage	Dibble Engineering	Under design
<b>ENG19-0057</b>	Diagonal Wash Trunk Sewer	Sunrise Engineering	Under design
<b>ENG19-0058</b>	Main Tanks Transmission Main, Phase 2	Sunrise Engineering	Under design
<b>ENG19-0066</b>	Kingman Area Master Drainage Report	J.E. Fuller	Under design

**CONSTRUCTION ACTIVITIES UPDATE**

PROJECT	PURPOSE	STATUS
<b>ENG15-0048 &amp; ENG16-0031</b>	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for phasing and acquisition of right of way. Staff is proceeding with acquisition.
<b>ENG16-0021</b>	Eighth Street underpass drainage improvements	Substantially Complete

**CONSTRUCTION PHOTOS****ENG16-0021 8th Street drainage project**



**CONSTRUCTION PHOTOS**



**ENG16-0021 8th Street drainage project**

## City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2019 and 2020.

	July, 2019	July, 2020
Domestic Violence	27	34
DUI	29	7
Theft/Shoplifting	35	37
Criminal Traffic (non DUI)	12	3
Code Enforcement	12	10
Miscellaneous Misdemeanors	46	56
<b>Total Charges</b>	<b>161</b>	<b>144</b>
Number of Files Opened	93	90
Pretrial Conferences	110	102
Change of Pleas	78	86
Status Hearings	9	8
Trials	6	4
Other Court Events	296	181

## City Clerk—Annie Meredith

During the month of November the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website [www.cityofkingman.gov](http://www.cityofkingman.gov).

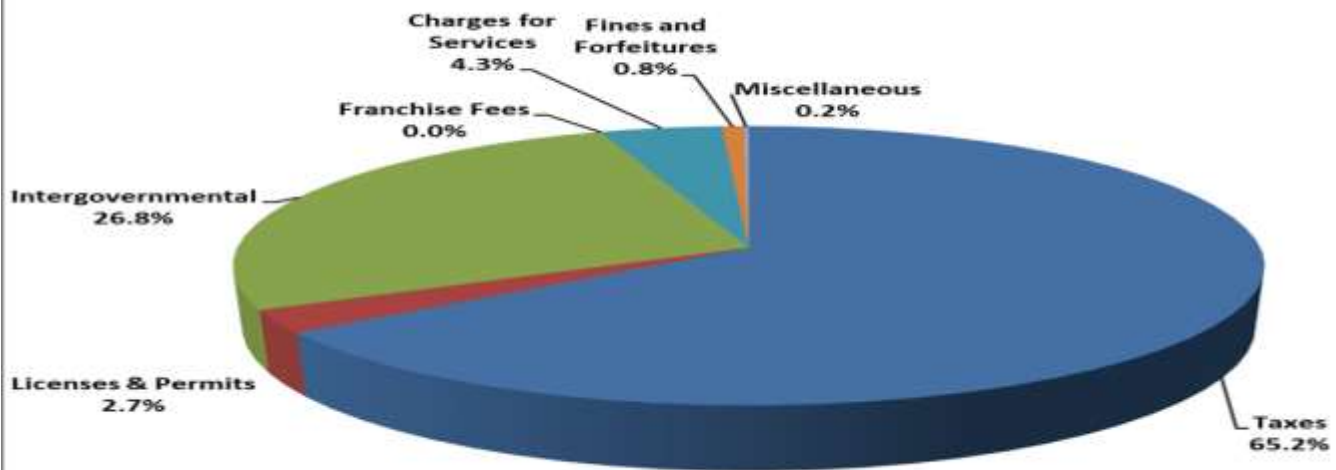


## Finance—Tina Moline

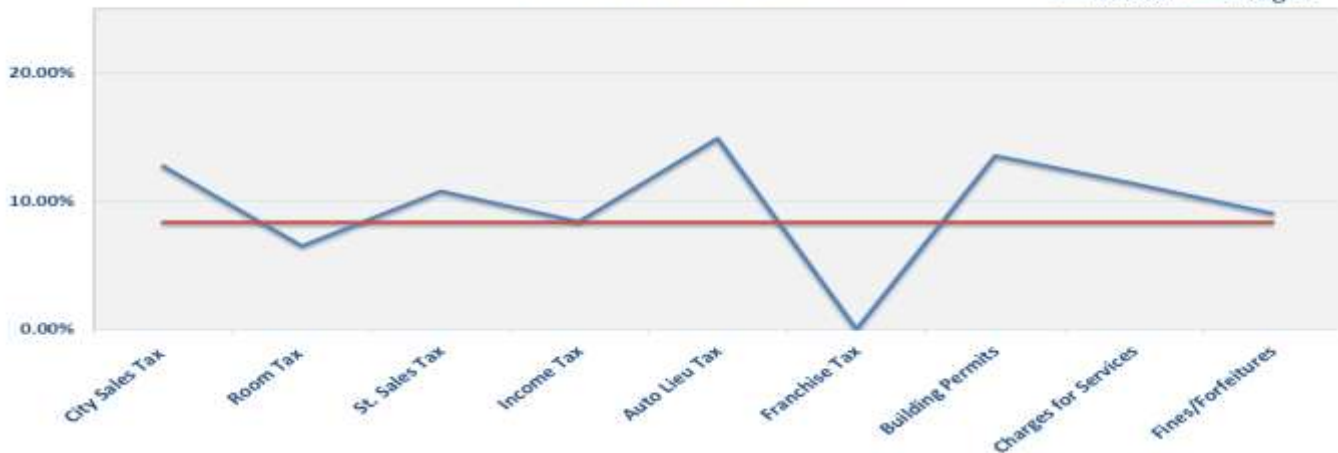
## REVENUE BY SOURCE — JULY 2020

## GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,060,111	2,139,187	2,139,187	12.54%
Licenses & Permits	700,979	88,067	88,067	12.56%
Intergovernmental	8,557,722	878,540	878,540	10.27%
Franchise Fees	684,737	0	0	0.00%
Charges for Services	1,246,640	142,095	142,095	11.40%
Fines and Forfeitures	285,526	25,836	25,836	9.05%
Miscellaneous	214,296	5,375	5,375	2.51%
<b>Total Revenues General Fund</b>	<b>28,750,011</b>	<b>3,279,099</b>	<b>3,279,099</b>	<b>11.41%</b>

General Fund Revenue  
Fiscal Year to Date 2021Revenue FY21  
Budget to Actual Comparison

— Actual — Budget



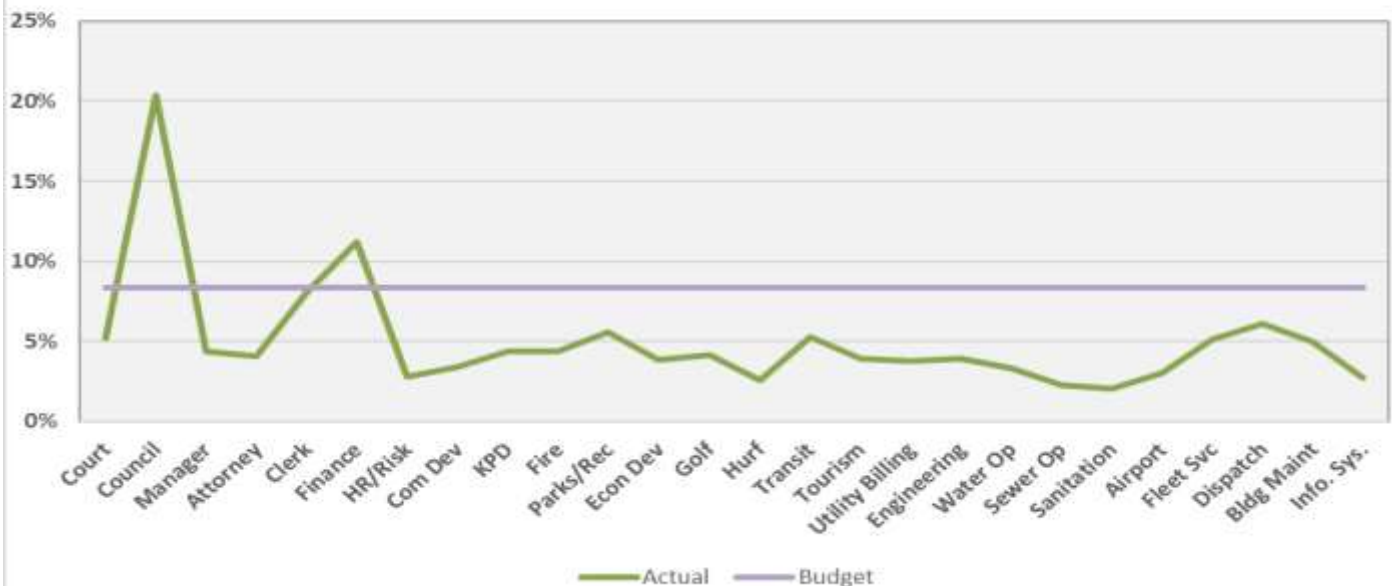
## EXPENDITURES BY DEPARTMENT — JULY 2020

## GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,344,549	70,469	70,469	1,274,080	94.76%
City Council	233,823	47,628	47,628	186,195	79.63%
Manager	423,845	18,715	18,715	405,130	95.58%
Attorney	946,715	38,789	38,789	907,926	95.90%
City Clerk	300,420	24,266	24,266	276,154	91.92%
Finance	1,176,037	131,615	131,615	1,044,422	88.81%
Human Resource/Risk Mgmt	801,509	22,603	22,603	778,906	97.18%
Community Development*	1,410,866	47,580	47,580	1,363,286	96.63%
Police Department	10,970,771	483,421	483,421	10,487,350	95.59%
Fire Department	7,599,922	331,433	331,433	7,268,489	95.64%
Parks & Recreation	4,367,122	225,463	225,463	4,141,659	94.84%
Economic Development	803,486	30,759	30,759	772,727	96.17%
<b>Total Exp General Fund</b>	<b>30,379,065</b>	<b>1,472,742</b>	<b>1,472,742</b>	<b>28,906,323</b>	<b>95.15%</b>

\*Planning & Zoning and Building & Life Safety departments merged into a new Community Development department in January 2020.

### Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2021



## REVENUE BY SOURCE — JULY 2020

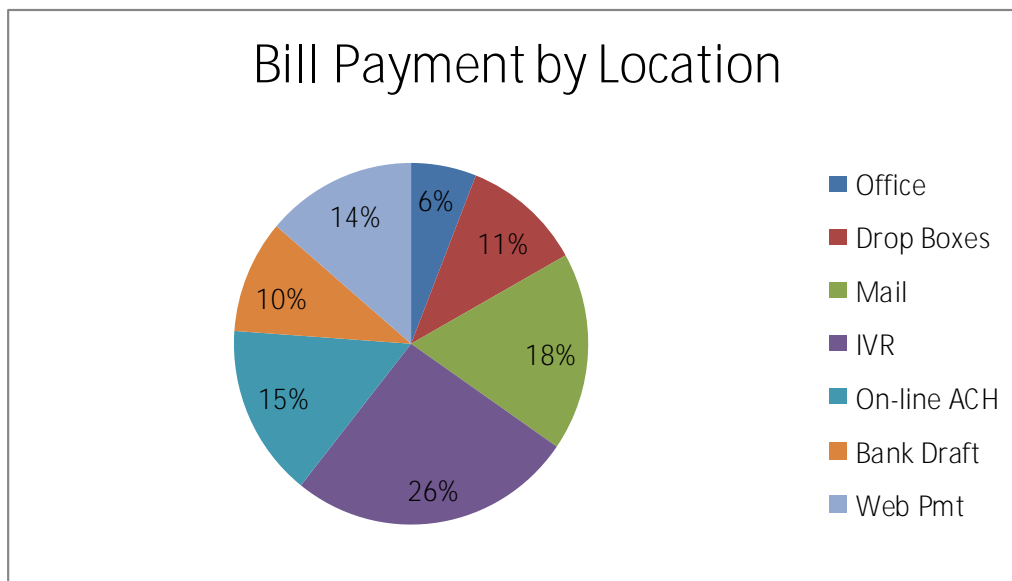
REVENUE SOURCE		7/1/16 thru 7/31/2016	7/1/17 thru 7/31/2017	7/1/18 thru 7/31/2018	7/1/19 thru 7/31/2019	7/1/20 thru 7/31/2020	Percent Change FY20-FY21	Fiscal 2021 BUDGET	FY21 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax	1,243,294	1,433,573	1,564,384	1,691,735	2,106,233	24.50%	16,551,310	12.73%
	Room Tax	45,211	47,628	57,994	50,866	32,954	-35.21%	508,801	6.48%
State	Sales Tax	216,110	228,060	239,512	252,283	285,336	13.10%	2,651,022	10.76%
	Income Tax	294,953	299,626	297,411	326,670	369,349	13.06%	4,402,833	8.39%
	Auto Lieu Tax	139,375	136,489	156,954	178,320	223,855	25.54%	1,503,867	14.89%
Other	Building Permits	51,208	67,244	58,049	61,464	78,606	27.89%	579,668	13.56%
HURF FUND (201)	Rest/Bar Tax	72,344	70,535	66,025	74,453	81,320	9.22%	820,894	9.91%
	Highway User Fuel Tax	233,462	246,644	243,535	269,927	286,081	5.98%	2,676,885	10.69%
POWERHOUSE TOURISM FUND (215)		-	12,202	22,233	27,643	7,866	-71.54%	236,953	3.32%
PAVEMENT PRESERVATION FUND (316)		-	-	298,665	885	-61	-106.85%	0	0.00%
I-11 E KGMN CONN FUND (317)		-	-	298,665	885	-61	-106.85%	0	0.00%
WATER FUND (501)		728,782	712,877	741,475	729,192	747,723	2.54%	6,888,218	10.86%
WATER CAPITAL RENEWAL FUND (510)		71,811	73,364	75,273	77,176	78,693	1.97%	903,674	8.71%
WASTEWATER FUND (521)		748,657	766,856	788,942	783,771	807,164	2.98%	9,128,824	8.84%
WASTEWATER CAPITAL RENEWAL FUND (530)		9,772	10,055	10,471	10,809	11,232	3.92%	127,629	8.80%
SANITATION FUND (541)		290,749	292,279	303,459	309,921	320,570	3.44%	4,664,085	6.87%
AIRPORT (591)		-	-	112,039	96,125	102,412	6.54%	1,592,770	6.43%



## Finance—Tina Moline

### City of Kingman – Utility Billing & Licensing Division

The Utility Billing and Licensing Division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges. Beginning January 6th, 2020, Utility Billing and the rest of the City Complex office hours will be Monday-Thursday, 7am to 6pm, and closed Fridays. Customers have been notified of the upcoming change via billing inserts, flyers, a press release, the City website, Facebook, and signage at the City complex. The extended hours are an effort to better serve our customers.



### CUSTOMER SERVICE STATISTICAL SUMMARY— July 2020

	Feb-20	Mar-20	Apr-20	May-20	June-20	July-20
Phone Calls Answered	1,817	2,183	2,367	1,937	2,109	1,994
IVR - Payments	4,551	5,850	5,071	5,285	5,725	4,595
E-Mail Bill Delivery*	1,108	1,047	1,188	1,284	1,393	1,478
Web Payments	2,278	3,243	2,775	2,733	3,307	2,422
Water Service Orders	1,137	1,231	936	1,076	1,385	1,280
Sanitation Service Orders	391	412	317	372	560	584
Sewer Service Orders	0	1	4	2	0	0
Number of Total Payments Processed	18,950	24,267	20,291	19,208	22,694	17,637
Number of Sanitation Customers	12,465	12,498	12,532	12,526	12,611	12,650
Number of Sewer Customers	11,095	11,133	11,158	11,162	11,270	11,292
Number of Water Customers	20,513	20,591	20,596	20,610	20,791	20,863

LICENSING STATISTICAL SUMMARY— July 2020	
New Business Licenses Issued	49
License Renewals Generated (Business & Animal	203

#### Payment Options Available:

##### Mail or Drop Box

Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to the City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

##### Credit Cards—One Time

The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR (Automated pay-by-phone system), CSS (Online payment portal), or in the office.

##### Credit Cards—Reoccurring

Customers may enroll in automatic credit card payments through their Customer Self Service (CSS) account.

##### Bank Drafting – Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: [http://www.cityofkingman.gov/pages/depts/finance/ub\\_forms.asp](http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp)



# Kingman FIRE DEPARTMENT

## City Manager Report July 2020



### OPERATIONS

#### INCIDENT BREAKDOWN

Incident Type	2020	2019	% of Chg	2020 YTD	2019 YTD	% of Chg
<b>Total FIRE Incidents</b>	<b>127</b>	<b>106</b>	<b>↑17%</b>	<b>667</b>	<b>652</b>	<b>↑2%</b>
EMS Response	615	558	↑9%	3913	3857	↑1%
Residential Structure Fires	21	7	↑67%	84	39	↑54%
Commercial Structure Fires	4	-	-	18	13	↑28%
Vehicle Fires	5	8	↓38%	33	26	↑21%
Brush Fires	21	12	↑43%	63	59	↑6%
Dumpster Fires	3	-	-	10	32	↓69%
Other Fire	73	79	↓8%	459	483	↓5%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition	3	5	↓40%	54	53	↑2%
B&LS	1	-	-	32	-	-
Other Resp/Admin	3	-	-	8	5	↑38%
<b>Total Incidents</b>	<b>749</b>	<b>669</b>	<b>↑11%</b>	<b>4674</b>	<b>4567</b>	<b>↑2%</b>

90th Percentile Times by Month		Dispatch		Turnout		Travel		Total Response	
		90th%	Comp%	90th%	Comp%	90th%	Comp%	90th%	Comp%
BENCHMARKS		1:30	90%	1:20	90%	5:00	90%	7:50	90%
FIRE Incidents	127	1:24	93%	1:42	63%	8:00	80%	11:00	85%
BENCHMARKS		1:30	90%	1:00	90%	6:00	90%	7:30	90%
EMS Incidents	615	0:43	98%	1:13	83%	7:55	84%	10:43	77%

### Headline Performance Measures

Structure Fires Confined	Fire Deaths per Population	Fire Injuries per Population
<b>0</b>	<b>0</b>	<b>0</b>
Percent	Fire Deaths	Fire Injuries
Performance Consistent	Performance Consistent	Performance Consistent

### Responsive & Sustainable Leadership

Fire Overtime	9-1-1 Overtime
<b>776.5</b>	<b>248.0</b>
Overtime Hours — full-time line personnel	Overtime Hours — full-time dispatch personnel
Total Regular Hours Worked 9194.0	Total Regular Hours Worked 1884

#### KFD

Total Monthly Calls: 749  
Total YTD: 4674

#### AMR

Total Monthly Calls: 131  
Total YTD: 854

#### SQUAD 2

Total Monthly Calls: 48  
Total YTD: 672

**"COMMITMENT to COMMUNITY"**



# Kingman FIRE DEPARTMENT

## City Manager Report July 2020



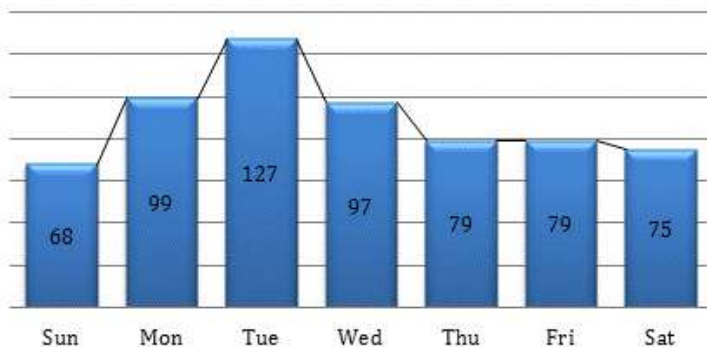
### OPERATIONS

#### TOTAL INCIDENTS BY DISTRICT

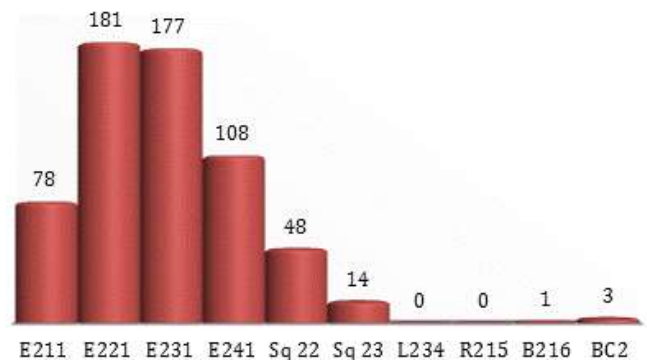
District	2020	2019	% Change	2020 YTD	2019 YTD	% Change
21	80	94	↓15%	575	548	↑5%
21A	-	-	-	2	2	-
21B	7	-	-	22	-	-
21C	-	-	-	6	-	-
<b>TOTAL</b>	<b>87</b>	<b>94</b>	<b>↓7%</b>	<b>605</b>	<b>550</b>	<b>↑9%</b>
22	90	106	↓15%	600	486	↑195
22A	140	101	↑28%	862	763	↑11%
22B	28	24	↑14%	145	146	↓1%
22C	5	2	↑60%	11	9	↑18%
22D	4	7	↓43%	34	45	↓24%
<b>TOTAL</b>	<b>267</b>	<b>240</b>	<b>↑10%</b>	<b>1652</b>	<b>1449</b>	<b>↑12%</b>
23	158	150	↑5%	1009	925	↑8%
23A	71	72	↓1%	455	394	↑13%
23B	-	1	-	4	2	↑50%
<b>TOTAL</b>	<b>229</b>	<b>223</b>	<b>↑3%</b>	<b>1468</b>	<b>1321</b>	<b>↑10%</b>
24	98	89	↑9%	639	491	↑148
25	21	25	↓16%	131	94	↑37
Out District	47	19	↑60%	179	77	↑102
<b>Total</b>	<b>749</b>	<b>690</b>	<b>↑8%</b>	<b>4674</b>	<b>3982</b>	<b>↑174</b>

Property Value—Fire Incidents	2020	2019	% Change
<b>Total Fire Incidents Investigated</b>	<b>-</b>	<b>2</b>	<b>-</b>
Fire Incidents Total	4	7	↓57%
Fire Incidents with Property Damage	4	7	↓57%
Total Dollar Value of Property	\$33,569	\$469,500	↓93%
Total Dollar Amount of Property Saved	\$0	\$428,600	-
Total Property Saved	0%	91%	-

Incidents by Day of Week



744 Total Responses by KFD Apparatus



**"COMMITMENT to COMMUNITY"**



# Kingman FIRE DEPARTMENT

## City Manager Report July 2020



### OPERATIONS

#### AUTOMATIC AID BREAKDOWN

Mutual Aid	Dept.	# Given	2020 YTD	2019 YTD	% YTD Change
Given	NACFD	47	168	42	↑63%

Fire Incidents by Category	# of Incidents	% All Incidents	2020 YTD	2019 YTD	YTD % Change
EMS	615	82%	3913	3857	↑1%
Fire	127	17%	667	652	↑2%
HazMat	3	0%	54	53	↑2%
Tech Rescue	1	0%	32	-	-
Other	3	0%	8	5	↑38%
<b>Total</b>	<b>749</b>	<b>100%</b>	<b>4674</b>	<b>4567</b>	<b>↑2%</b>

### EMS

#### 2020 EMS TOP 5 DETERMINANTS

CALL TYPE	2020	2019	Variance %	YTD
Pandemic—Charlie	53	-	-	196
Breathing Problem—Delta	21	39	↓46%	276
Psychiatric—Bravo	23	19	↑17%	173
Falls—Bravo	34	25	↑26%	213
Unconscious/Fainting—Delta	25	22	↑12%	133

### CARDIAC SURVIVABILITY : 17%

Public Access Defibrillator (AED)	1	AMR Only Responses	CALLS	% YTD	YTD
AED Available	1	EMS Response—KFD	615	16%	3913
AED Used	1	EMS Response—AMR	131	15%	854
AED ROSC	-	KFD & AMR total Responses: 746 KFD responded to 82%			
Attempted Resuscitations	4				
Cardiac Arrest with ROSC	1				
Non-traumatic Cardiac Arrest with ROSC	-				
Cardiac Arrest with Bystander CPR performed	4				
Cardiac Arrest Calls	6				
Cardiac Arrest - Cardiac Event	5				
Cardiac Arrest - Trauma Event	1				

#### Headline Performance Measures

STEMI Patients	Cardiac Arrest Patients	Stroke Patients
4.7	7.1	8.2
Percent	Percent	Percent
% from total incident	% from total incident	% from total incident

Falls/Trauma

4

Stroke

3

STEMI

2

Sepsis

0

Cardiac Arrest

6

### EMS ALERTS

*"COMMITMENT to COMMUNITY"*





# Kingman FIRE DEPARTMENT

## City Manager Report June 2020



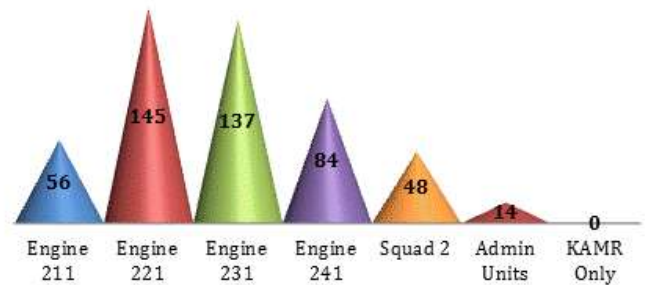
### EMS

CARDIAC EVENT, NOT WITNESSED			
Group Total		6	
Resuscitations Attempted		4	
Pre-Arrival CPR		4	<b>ROSC</b>
Initial Rhythm	Asystole	5	-
	VF/VT	1	-
	Other Rhythm	-	-
ROSC for Group		1	-
ROSC % for Group		1	-

CARDIAC EVENT, WITNESSED			
Group Total		-	
Resuscitations Attempted		-	
Pre-Arrival CPR		-	<b>ROSC</b>
Initial Rhythm	Asystole	-	-
	VF/VT	-	-
	Other Rhythm	-	-
ROSC for Group		-	-
ROSC % for Group		-	-

CARDIAC EVENT, WITNESSED by EMS			
Group Total		-	
Resuscitations Attempted		-	
Bystander CPR		-	<b>ROSC</b>
Initial Rhythm	Asystole	-	-
	VF/VT	-	-
	Other Rhythm	-	-
ROSC for Group		-	-
ROSC % for Group		-	-

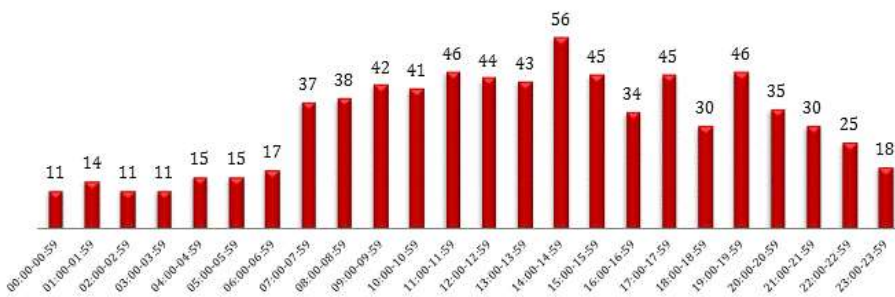
EMS Calls by Apparatus



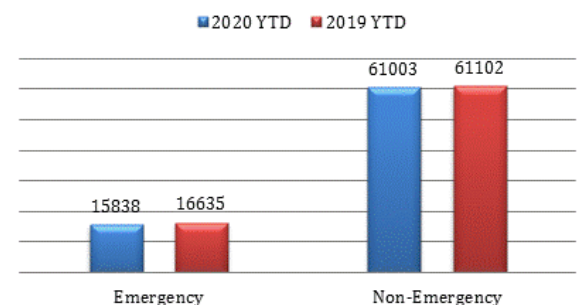
### COMMUNICATION CENTER

Communication Center Calls for Service by Agency	YEAR-TO-DATE		Police	Dispatch	EMS	Fire	B&LS	Haz Mat	Tech Rescue	Other	2020 Total	2019 Total
City of Kingman Police	20113	58.9%	3317	-	-	-	-	-	-	-	3317	3113
Kingman Dispatch	4792	14.0%	-	869	-	-	-	-	-	-	869	-
City of Kingman Fire	4674	13.7%	-	-	615	127	1	3	-	3	749	690
Northern Arizona Consolidated Fire	2576	7.5%	-	-	289	96	-	1	-	-	386	437
Golden Valley Fire	1353	4.0%	-	-	158	65	-	1	-	-	224	219
Lake Mohave Ranchos	508	1.5%	-	-	67	22	-	-	-	-	89	99
Pinion Pine Fire	145	0.4%	-	-	11	29	-	-	-	-	40	30
Pine Lake Fire	10	0.0%	-	-	3	2	-	-	-	-	5	-
<b>TOTAL</b>	<b>34171</b>	<b>100%</b>	<b>3317</b>	<b>869</b>	<b>1143</b>	<b>341</b>	<b>1</b>	<b>5</b>	<b>-</b>	<b>3</b>	<b>5679</b>	<b>4588</b>

Total Incidents by Alarm Hour



Telephony Breakdown



**"COMMITMENT to COMMUNITY"**



# Kingman FIRE DEPARTMENT

## City Manager Report July 2020



### COMMUNICATIONS CENTER

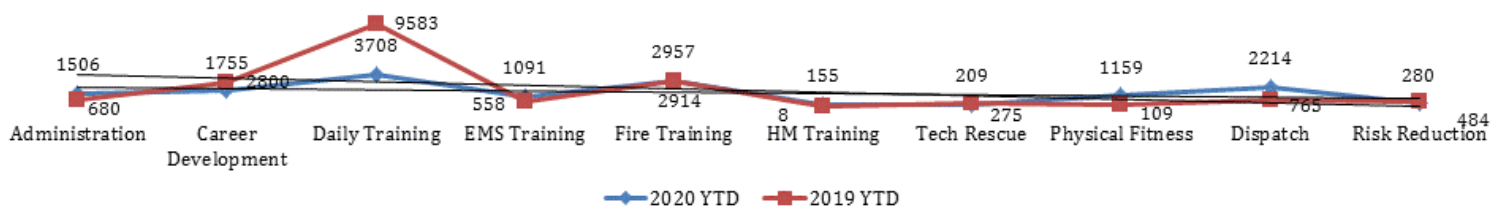
#### COMMUNICATIONS CENTER STANDARDS PERFORMANCE

STANDARD	Incidents	Benchmark	Reliability	Baseline	Compliance %
9-1-1 Call Answering	2584	0:10	95%	0:10	96%
AGENCY	INCIDENTS	BENCHMARK		DISPATCH TIME	
Kingman Fire	749	1:30	90%	0:50	98%
Northern AZ Consolidated Fire	386	1:30	90%	0:58	96%
Golden Valley Fire	224	1:30	90%	0:56	97%
Lake Mohave Ranchos	89	1:30	90%	1:25	91%
Pinion Pine Fire	40	1:30	90%	2:59	76%
Pine Lake Fire	5	1:30	90%	5:26	60%
<b>TOTAL</b>	<b>1493</b>	<b>1:30</b>	<b>90%</b>	<b>0:59</b>	<b>96%</b>

#### Training Hours

Training Type	Hours	% for Month	2020 YTD	2019 YTD	Variance %
Administration	203	12.3%	1506	680	↑55%
Career Development	199	12.1%	1755	2800	↓37%
Daily Training	278	16.8%	3708	9583	↓61%
EMS Training	91	5.5%	1091	558	↑49%
Fire Training	483	29.3%	2957	2914	↑1%
HM Training	21	1.3%	155	8	↑95%
Tech Rescue	22	1.3%	209	275	↓24%
Physical Fitness	115	7.0%	1159	109	↑91%
9-1-1 Communications	227	13.7%	2214	765	↑65%
Risk Reduction	13	0.8%	280	484	↓42%
<b>Total</b>	<b>1651</b>	<b>100%</b>	<b>15033</b>	<b>18176</b>	<b>↓17%</b>

Total Training Hours



2020		YTD	
Total Monthly Training Hours	1651	YTD Training Hours	15033
Average Monthly Hours per person (95)	17	Average YTD Hours per person (95)	158

***"COMMITMENT to COMMUNITY"***



# Kingman FIRE DEPARTMENT

## City Manager Report June 2020



### COMMUNITY DEVELOPMENT

#### Community Risk Reduction (CRR) Activities

Activity	# of Activities	# of Attendees	2020 YTD	2019 YTD
Smoke Alarm Maintenance/Calls	4	9	34	31
Smoke Alarm New Install (each alarm)	2	4	11	25
Child Safety Seat Checks	1	2	6	54
Child Safety Seats - Issued NEW	4	4	22	39
Public Education Classes	-	-	19	95
Public Education Outreach	-	-	5	58
Explorer Program Training	-	-	45	1
Knox Box	1	1	13	23
Citizens Fire Academy Training	-	-	-	-
CERT Training	-	-	-	-
Station Tours	-	-	-	12
Burn Permit Inspections	-	-	4	-

#### CPR Certifications

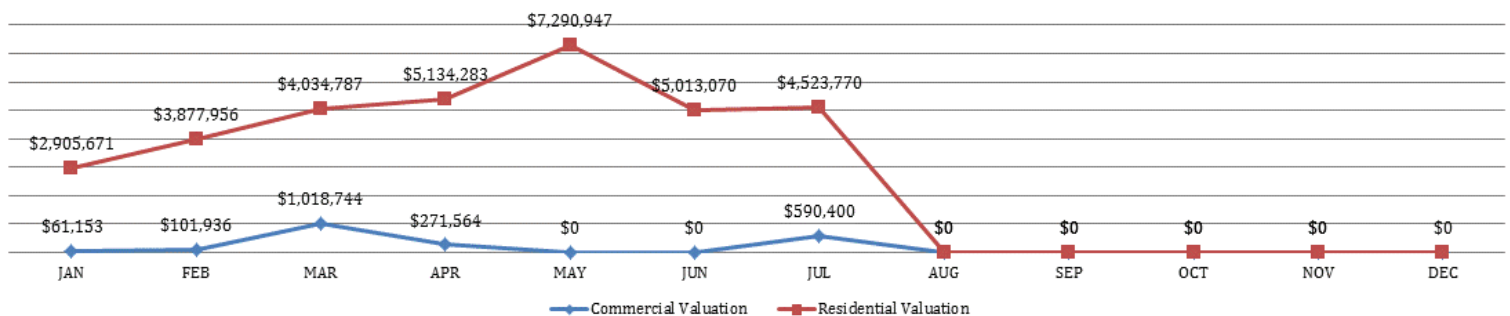
BLS	1	1	13	52
Heartsaver	3	3	69	5
AED	-	-	22	83
Friends & Family	-	-	6	52
Hands Only	-	-	22	319
Stop the Bleed	-	-	67	-
<b>Total</b>	<b>16</b>	<b>24</b>	<b>358</b>	<b>849</b>

#### Trending Code Violations

Type	2020	Trending Code Violations
Fire	54	Final Inspections (11)
Building	68	Exit Sign Illumination (22)

Business License Inspections	# of Inspections	YTD
	82	301

#### Total Value of Commercial & Residential Permits Issued



***"COMMITMENT to COMMUNITY"***



# Kingman FIRE DEPARTMENT

## City Manager Report June 2020



### COMMUNITY DEVELOPMENT

#### New Permits Issued w/Valuation by Month

FY 2020	Commercial		Residential	
January	2	\$61,153	20	\$2,905,671
February	1	\$101,936	24	\$3,877,956
March	1	\$1,018,744	25	\$4,034,787
April	1	\$271,564	73	\$5,134,283
May	0	\$0	68	\$7,290,947
June	0	\$0	30	\$5,013,070
July	1	\$590,400	25	\$4,523,770
August				
September				
October				
November				
December				
<b>Total</b>	<b>6</b>	<b>\$2,043,797</b>	<b>228</b>	<b>\$32,780,484</b>

#### Building Review Activities

Review Types	# of Reviews	YTD
Commercial Plans	1	6
Other Commercial Plans	9	48
Residential Plans	30	266
Other Residential Plans	24	203
Sign Review	6	24
Special Event Permit Review	-	29
Other Reviews	1	6
Building Safety Inspections	608	3956
Hydrant Activity (All)	221	1104
<b>Total</b>	<b>900</b>	<b>5642</b>

#### Commercial—New/Under Review Permits

⇒ Route 66 Stuff your Stuff 3645 E Andy Devine Ave

#### Commercial Permits Issued

##### Under Construction

⇒ Mohave County Courthouse 401 Spring St  
 ⇒ Mohave County Library 3269 N Burbank St  
 ⇒ Canada Mart, 210 W Andy Devine Ave  
 ⇒ Walker Svc Electric Garage 2540 Wickieup Ave  
 ⇒ Culvers 1737 Airway Ave

#### Commercial Permits Ready to Issue

⇒ Perkins 3123 Stockton Hill Rd  
 ⇒ Rilibertos 3123 Stockton Hill Rd  
 ⇒ Comfort Suites 1149 E Sunrise Ave E  
 ⇒ Patel Restaurant 2931 Andy Devine Ave  
 ⇒ Low Cost Spay & Neuter 1700 Maple Street

#### Commercial Permits Close-Out

⇒ The Human Bean 3330 Andy Devine Ave

#### Building & Life Safety Inspection Performance Compliance

Benchmark	FIRE: Scheduled Inspections Completed Same Day	BLDG: Scheduled Inspections Completed Same Day
90%	100%	100%

#### Commercial & Residential Plan Review Performance Compliance

Benchmark	Residential Review Complete within 5 Working Days	Commercial Review Complete within 14 Working Days
90%	85%	90%

#### Parcel & Subdivision Plan Review Performance Compliance

Benchmark	Parcel Plat Complete w/in 15 Working Days	Subdivision Complete w/in 15 Working Days
90%	n/a	100%

***“COMMITMENT to COMMUNITY”***

IT—JOE CLOS

July 2020

www.cityofkingman.gov

## Visits

**32,250**

% of Total: 100.00% (32,250)



## Unique Visitors

**23,284**

% of Total: 100.00% (23,284)



## Pageviews

**67,440**

% of Total: 100.00% (67,440)



## Daily Visits

● Sessions



## Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	12,768	10,727
/government/departments/finance/utility-billing/utility-payment-options	3,794	3,154
/government/advanced-components/covid-19-microsite	2,719	2,400
/government/departments/finance/utility-billing	1,960	1,425
/Home/Components/News/News/2019/255	1,454	1,309
/government/election-information	1,365	1,085
/government/departments/police-department	1,348	1,025
/government/departments/parks-and-recreation	1,328	1,093
/government/contact-us	1,110	797
/government/advanced-components/list-detail-pages/rfp-posts-list	932	888

## Average Pages per Visit

**2.09**

Avg for View: 2.09 (0.00%)



## Traffic Source

■ organic ■ direct ■ referral



## Your biggest traffic comes from



## Type of Visitors

■ New Visitor ■ Returning Visitor



## Visits by Device

Device Category	Sessions	Bounce Rate
mobile	17,322	68.13%
desktop	13,893	50.93%
tablet	1,035	58.26%

## Country/Territory

Country	Sessions
United States	31,381
Germany	147
India	99
Canada	74
Philippines	54
South Korea	45
United Kingdom	37
China	33
France	33
Netherlands	22







## Kingman Police Department-Chief Rusty Cooper



### DATES TO REMEMBER

Junior Police Academy was cancelled due to COVID-19.

Officer Recruitment Informational meeting June 10 @ 5:30p.m.

**Calls for service and Officer initiated activity numbered 2,999 in the month of June marking a 6.83% decrease in comparison to 2019. Written reports are up 20.59% since June 2019.**

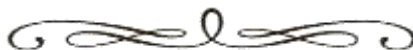
### June Activity



KPD partnered together with other area agencies in response to demonstrations held at Locomotive Park in downtown Kingman. Area agencies assisted KPD to provide enhanced police presence during the demonstrations. Groups nearby were peacefully demonstrating their 2nd amendment rights, will others peacefully demonstrated their 1st amendment rights. The participants in the demonstrations were peaceful and well behaved.

(photos by Travis Rains/Kingman Miner)

Deputy Chief Joel Freed was selected by Arizona HIDTA (High Intensity Drug Trafficking Area) as the Arizona 2020 Task Force Commander of the Year for his work and leadership of the MAGNET task force over the past year. This is a very prestigious award of recognition. We are very proud of the work of the MAGNET taskforce members do every day.



Detective Jesse Kennedy was promoted to Sergeant and is supervising a uniformed patrol squad.



KPD has continued to receive overwhelming community support in the form of cards, letters and food/snack contributions. Our partnership with the community is something we work hard to maintain. We look forward to the time we will be able to meet face to face again with events like Coffee with Cops.



### Staff Update



Officers Giraldi and Holloway have begun their 16 weeks of Field Training.

Employment offers have been extended to 3 applicants who are expected to report to WALETA July 27th.



### June Highlights

#### **\*\* Aggravated Assault on Police \*\***

On Tuesday, June 8<sup>th</sup>, at about 2:25pm, Kingman Police arrested **Christiana P Villicano**, 20 of Kingman, on three felony charges of Aggravated Assault on a Police Officer and one misdemeanor charge of Domestic Violence by Disorderly Conduct. Officers had responded to a disturbance between a man and a woman at a motel in the 3800blk of E. Andy Devine Ave. Officers arrived to find Villicano screaming and bloody. The investigation determined that Villicano, who was heavily intoxicated, had broken items in the room and cut her own face. During her arrest Villicano is reported to have kicked two officers and spit in the face of a third. Villicano, who admitted involvement in the offenses, was arrested and booked into the Mohave County Adult Detention Facility.

#### **\*\* Graffiti & Dangerous Drugs \*\***



On Tuesday, June 8<sup>th</sup>, at about 8:50pm, Kingman Police arrested **Johnny D. Housley**, 19 of Kingman, on felony charges of

## June Highlights

## Kingman Police Department

Possession of Dangerous Drugs, Possession of Drug Paraphernalia and misdemeanor Criminal Damage. A patrol officer witnessed Housley to be defacing a cement culvert in the 1900blk of Beverly Ave. Housley was arrested and found to be in possession of methamphetamine and the associated drug paraphernalia. Housley was booked into the Mohave County Adult Detention Facility.

**\*\* Aggravated Assault of Police Officer & Extreme DUI \*\***



On Saturday, June 6<sup>th</sup>, at about 9:20pm, Kingman Police arrested **Devlin Sean Parker**, 24 of Kingman, on felony charges of Extreme DUI, Aggravated Assault on Police Officer and misdemeanor Disorderly Conduct. Officers responded to a disturbance in the 1800blk of Pico Ave. involving an aggressive threatening subject driving a blue Jeep. Officers arrived and observed a blue Jeep in the area. Officers attempted to stop the vehicle during which time the driver of the Jeep (Parker) intentionally backed into a police car. Officers were able to direct Parker out of the vehicle where he was taken into custody, during which time it was found that Parker was heavily intoxicated. The investigation revealed that Parker had made threats to the reporting person(s) and his blood alcohol concentration was well above .20%. Parker was arrested and booked into the Mohave County Adult Detention Facility.

**\*\* Felony Theft, Fraud Schemes & Escape \*\***

On Saturday, June 6<sup>th</sup>, at about 4:20am, Kingman Police arrested **Giulio A. Constantina**, 18, on felony charges of Theft and Fraudulent Schemes; and **Denisa Bonculescu**, 27, on felony charges of Theft., Fraudulent Schemes and Escape. Officers responded to a convenience store in the 3000blk of Stockton Hill Rd regarding two suspects attempting to steal a card reader. Officers arrived and learned that the two suspects had left and were currently at a second convenience store in the 4000blk of Stockton Hill Rd. Officers arrived and detained Constantina and Bonculescu. Officers determined by surveillance video that both subjects had worked together to remove card readers from counters at both stores. When officers attempted to place handcuffs on the suspect, both fled on foot. Both were captured after a brief foot pursuit. During this time Bonculescu was able to remove a handcuff and attempted to flee. Bonculescu was taken to Kingman Regional Medical Center for treatment of injuries she suffered when she fell after fleeing. Ultimately both were arrested and booked into the Mohave County Adult Detention Facility. Both were found to be from Romania, in the United States illegally. The investigation is ongoing. Investigators have reason to believe that both suspects are part of a larger, organized criminal group traveling the region with the same intentions.



**\*\* Theft & Dangerous Drugs \*\***



On Thursday, June 4<sup>th</sup>, at about 4:30pm, Kingman Police arrested **Jeremy Randal-Corey Holt**, 46 of Kingman, and **Crystal Judy DeAnn Holt**, 46 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Narcotic Drugs, Possession of Drug Paraphernalia and misdemeanor Theft. Officers responded to a grocery store in the 3100blk of Stockton Hill Rd. regarding a customer's purse having been stolen. Officers obtained information that suspects lived in the 1900blk of Hope Ave. Officers located both Holts at their residence, where they were found to be in possession of heroin, methamphetamine and the associated drug paraphernalia. The investigation also revealed by surveillance video that both had worked together to steal the victim's purse from the shopping cart. The purse was recovered; however, the wallet was not. Both Holts, denied involvement, were arrested and booked into the Mohave County Adult Detention Facility.

**\*\* Theft & Dangerous Drugs \*\***

On Tuesday, June 23<sup>rd</sup>, at about 8:30pm, Kingman Police arrested **Tyler Dakota Johnson**, 25 of CO., on felony charges of Possession of Stolen Property, Possession of Dangerous Drugs and Possession of Drug Paraphernalia; and **Erica Ann Campbell**, 33 of TX., on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia. Officers were responding to a shoplift at a store in the 3300blk of Stockton Hill Rd, where it was reported the suspects had left in a red colored Ford truck. Officers located and stopped the vehicle as it entered the westbound I-40 on ramp at Stockton Hill Rd. The driver was Johnson, passenger was Campbell. During this time, it was discovered that the license plate on the truck had been reported stolen. Officers located methamphetamine and the associated drug paraphernalia inside the truck. The stolen items from the store were also recovered. Both were arrested and booked into the Mohave County Adult Detention Facility. The investigation is ongoing.



**\*\* Dangerous Drugs & Attempted Break-in \*\***

On Monday, June 22<sup>nd</sup>, Kingman Police arrested **Braxton Will Legg**, 25 of Kingman area, on felony charges of Possession of Dangerous Drugs, Possession of Drug Paraphernalia and misdemeanor Disorderly Conduct and Criminal Damage. Officers responded to a motel in the 2000blk of Andy Devine Ave., regarding the 911 report of a male subject attempting to force entry into a room by striking the door with a chair. Officers arrived and located Legg walking away from the motel. Legg, who matched the description of the suspect, was detained and found to be in possession of methamphetamine and the associated drug paraphernalia. It was determined that Legg, who has caused disturbances at the motel before, was striking the victim's door with a chair. The female victim, inside the room with a 9-year-old girl, did not know Legg. Legg, who is transient and appears to have behavioral challenges, was arrested and booked into the Mohave County Adult Detention Facility.

**\*\* Dangerous Drugs & Motel Room \*\***

On Friday, June 19<sup>th</sup>, at 7:15pm, Kingman Police arrested **Daniel William Taylor**, 29 of Kingman, on felony charges of Possession of Narcotic Drugs, Possession of Dangerous Drugs, Possession of Drug Paraphernalia, Possession of Weapon During Drug Offense and Introducing Contraband into Jail Facility; **Bradley Evan Blocker**, 33 of Golden Valley, and **Stephanie Breanna Blocker**, 32 of Golden Valley, on felony charges of Possession of Narcotic Drugs, Possession of Dangerous Drugs and Possession of Drug Paraphernalia. Officers had arrived at a hotel in the 3300blk of Andy Devine Ave to follow-up on another investigation. Officers contacted Bradley Blocker and Stephanie Blocker in a hotel room. Officers observed illegal drugs and drug paraphernalia in plain view. Taylor was located hiding in the bathroom, where illegal drugs and drug paraphernalia were also found. Officers found heroin and methamphetamine in the hotel room. Taylor was also found to be armed with a loaded handgun. All were arrested and booked into the Mohave County Adult Detention Facility, where Taylor was found to have "smuggled" in heroin and the associated drug paraphernalia. Those items were recovered by detention staff and turned over to police.

**\*\* Fraudulent Use of KPD Lieutenant's Name \*\***

On Thursday, June 25<sup>th</sup>, the Kingman Police Department became aware that unknown person(s) are calling people in the Kingman area and identifying themselves as "Lt. Jim Brice of the Kingman Police Department". The telephone number being used is (928) 719-8791. Upon call back the voice mail prompt also identifies them as "Lt. Jim Brice". Lt. Jim Brice is a real person at the Kingman Police Department, but he does not call from that number. This type of scam is nothing new. It always ends with the scammers requiring money in some form or fashion. In this and all questionable calls people are urged to never provided banking or personal information, unless you are certain of who you're talking to. If anyone receives such a call they are urged to immediately hang-up or contact KPD, by calling (928) 753-2191.

**FRAUD ALERT****\*\* Mohave County Sheriff's Office Deputy Involved Shooting on May 13 \*\***

On Monday, June 29<sup>th</sup>, KPD received notification from the Mohave County Attorney's Office that the case submitted by the Kingman Police Department has been reviewed. Based on the KPD investigation and the autopsy report it is the determination of the Mohave County Attorney's Office that **Buddy Dale LOTT** died from a self-inflicted gunshot wound. It has been determined that there is nothing to support criminal action against the deputy and that the use of force, though it did not contribute to the death, was reasonable and justified.

**Incident Details from 5/13/20:**

According to involved deputies and witnesses, LOTT got out of his vehicle and was walking in the 3700blk. of Shaeffer Ave. after pointing a .40 caliber handgun at his head. As the deputies followed LOTT in their marked cars, LOTT pointed his gun at a deputy. Multiple witnesses reported the deputies continued to tell LOTT to put down his weapon, which LOTT refused and either pointed the gun at his head or at deputies, despite repeated attempts by deputies to get LOTT to put the gun down. Eventually LOTT ran to the alley between Shaeffer Ave and John L Ave and got on the ground in a "firing position" facing a deputy. That deputy, identified as Deputy Kevin Gunnoe, and other witnesses, heard a gunshot and saw movement from LOTT. Deputy Gunnoe fired a shot at LOTT, striking LOTT in the elbow. It has been determined that LOTT had shot himself before being shot by the deputy. Other witnesses reported seeing LOTT walking with the gun and were afraid LOTT was going to enter their yard and take them hostage. Witnesses also heard LOTT yell "(expletive)...I'll kill you and myself!"



STATISTICAL SUMMARY—June		
	MONTH	Year-to-Date
Adult Arrests	152	785
Juvenile Arrests	9	93
911 Calls	2,329	13,254
Calls For Service	2,999	16,734
Written Reports	614	3,622

*Honor  
Integrity  
Courage*

Note: Due to ongoing issues with the new reporting system, statistical data is estimated.

## Municipal Court

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841		JUL 2020	
<b>CITY REVENUE</b>		Criminal Justice Enhancement Fund—47%	6155.37
Abatement Fund	0.00	Child Passenger Restraint	50.00
Address Confidentiality Fund	3.96	DNA Surcharge & Forensics—3%	817.52
<b>Attorney's Fees</b>	1827.83	Drug Enhancement Acct (Fine)	38.03
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	516.20
Copy Fees/Court Costs	86.31	Extra DUI Assessment	0.00
	0.00	Domestic Violence Services Fund—\$50	50.53
Defensive Driving Diversion Fee-Local	870.00	Fill the Gap—7%	889.90
Fines	13338.62	AZ Highways Fund	0.00
Jail Costs	4899.43	VCAF Victims Comp Fund	263.40
Jury Fees	0.00	Medical Services Enhancement Fund	1821.09
Miscellaneous Fees	0.00	2011 Additional Assessment—\$8	935.76
Overpayment Forfeiture	.01	POTE Peace Officer	187.77
Suspension Fee	1181.89	Prison Construction and Operations Fund	3889.72
Warrant Fee	4877.19	Public Safety Equipment Fund	5155.72
<b>Total City Revenue</b>	<b>27085.24</b>	School Zone Assessment	0.00
Local JCEF TPF Acct	516.70	ZVRF Victim Rights Fund	437.72
Court Enhancement Fund	560.85	State Highway Work Zone	0.00
<b>STATE REVENUE</b>		Technical Registration Fund	0.00
Probation Surcharge—\$10	0.00	<b>State's JCEF TPF Acct</b>	964.10
Probation Surcharge—\$20	2339.53	<b>Victim's Rights Enforce Assess Fund</b>	227.10
Address Confidentiality Fund	75.28	FARE Special Collection Fund	4165.42
Arson Detection Reward Fund	0.00	FARE Delinquent Fee/ENHANCED FEE	1736.64
Clean Election Fund—10%	1576.63	<b>Total State Revenue</b>	<b>32293.43</b>

SUMMARY OVERVIEW — JUL 2020					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	6000.00	Prior Balance	550.00	Prior Balance	1582.01
Bonds Posted	3020.00	Payments made	1902.72	Payments made	1186.13
Bonds Forfeited	0.00	Checks written	1902.72	Checks written	1582.01
Bonds Refunded	3500.00	Balance in Restitution	550.00	Balance in Adult Prob Fees	1186.13
Balance in Bonds	5520.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	324.30	Civil Traffic	60	63	0
Payments made	528.61	Criminal Traffic	10	12	0
Checks written	578.61	Criminal Misdemeanor	71	74	0
Balance in Reimbursement	274.30	<b>Total</b>	<b>141</b>	<b>149</b>	<b>0</b>
Total Revenue	27085.24	Domestic Violence Cases	18		



Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JUL 2020				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month				
Filed				
Transferred In				
SUBTOTAL				
Transferred Out				
Other Terminations				
TOTAL TERMINATIONS				
Pending End of Month				
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
Criminal Traffic/FTA Trials		Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
Total Terminations		Pending End of Month		
Civil Traffic Hearings Held in MONTH				

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of				
Filed				
Transferred In				
SUBTOTAL				
Transferred Out				
Other Terminations				
TOTAL TERMINATIONS				
Pending End of Month				
Misdemeanor FTA Court Trials				
Misdemeanor FTA Jury Trials Held				
Misdemeanor/Criminal Traffic Initial Appearances				
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence				
Harassment				
HEARINGS HELD TO REVOKE/MODIFY ORDER OF				
Order of Protection		Injunction Against Harassment		
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held		Search Warrants Issued	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.		MISDEMEANOR TOTAL		
Serious Violations				
All Other Violations				
TRAFFIC TOTAL				



## Parks & Recreation Department—Mike Meersman

### Recreation Division



The Recreation Division has begun working on Fall Program information with hopes for a brochure to be released September 6. Our department plan is to move forward with Dance, Fitness, Youth & Adult Sports, Quilting, and several special events. We will also be exploring the option to provide virtual classes and activities.

**Dance:** Summer Dance completed all their dance camps held this summer on the week of July 13-17. Fall Dance registrations will begin on August 10. Classes will resume for the Fall Season on August 24 and run for 8 weeks with recitals on the week of October 19. We plan to have 3 or 4 Dance Recitals to limit the sizes and divide students between performances. Classes will continue social distancing when applicable and sanitizing will be done at start and end of days' classes. **We are encouraging mask or face shields to be used, but understanding that some participants have breathing issues and are unable to wear them.**

**Fitness:** Fitness classes will resume the weekend of August 29 and future sessions will be in the Fall brochure guide.

**Sports:** All of our summer sports camps are now concluded and our Spring Kickball League finished its season on July 26. **Pickleball has been meeting on Friday evenings at Palo Christi School Gym from 6-9pm.** Sunday afternoons have temporarily been placed on hold due to no circulation and heat concerns indoors. The UK Soccer camp had decent representation from our community. UK Soccer is an organization that provides soccer training skills to youth and travel here from the UK although they have several instructors in the Phoenix area that came to Kingman in addition to those from the UK itself. Recreation Coordinator Ryan

Fruhworth has started towards the fall season of sports and began making contact with managers and facilitators for our Adult & Youth Volleyball and Adult Kickball programs. In July, we took a break from hosting tournaments on our facilities. Although, we resumed tournaments at Centennial & Southside Sports Complexes beginning August 1 with additional signage at each location that is being utilized. We are booked solid every weekend from now until mid October. Kingman Softball Association is halfway through their season and has been doing a good job at staying compliant with the CDC guidelines. Youth Soccer and Youth Football & Cheer are all looking to begin this month, as well as travel baseball continues to utilize Southside Park daily for practices.

**Special Events:** Our summer movie series continued with a Drive-In Movie that was held on July 24 and we showed "Fast & the Furious Presents Hobbs & Shaw," which brought in 43 vehicles. Our summer movie has been sponsored by Peacock Nuts, LLC. We are looking at potentially showing another Drive-In Movie in September and/or October. The department team members are also planning on providing an outdoor family bingo & dinner night on the basketball courts on August 21st and this event can be done in a social distancing manner. Other Fall events will include the Family Campout, the Andy Devine Days Parade, Santa's Calling, Letters to Santa, Breakfast with Santa, Coloring Contests, Polar Dip, and Bingo Nights. Currently we have 14 Andy Devine Entry Forms submitted.

**Aquatics:** Both City pools will close for open swim on August 8. We were able to extend the pool season once kids did not return to school in July. Pools will remain open for an additional week for Lap Swim through August 14 and for school swim team practices through early November.

**Miscellaneous:** The Vantastic Mobile Rec unit provided activities to 609 community youth and served 369 breakfast & lunches. Meals were sponsored and provided by St Mary's Food Bank. Meals were free to all children 18 years and under, set up as a grab & go so no congregating took place, and served cold so they can be heated at home. The Vantastic program ended on July 16 and ran for 7 weeks. Two new Park Rangers were hired at the end of July and both are now in training: Mr. Kent Roggero and Mr. Caleb Boyett.

EVENTS HEADED YOUR WAY	
Family Dinner & Bingo	August 21
Andy Devine Days Parade	September 26
Drive In Movie	September 11
Drive In Movie	October—TBD
Family Campout	October 3&4
Halloween Coloring Contest	October 12-21

For any maintenance related issues, please contact Parks Superintendent Jerry Sipe (928) 716 -1764

## Parks Maintenance:

We have completed 87 maintenance repair orders this month. The Parks department utilized 0 hours of ADC Inmate labor this month due to COVID-19 and inmates no longer leaving prison.

# Cecil Davis Playground Upgrade



Safety Surface and Dirt removed to prepare for new playground equipment.

After installers finished with the equipment, Parks maintenance staff put forms up around new playground area for the curbing replacement/expansion.



Parks Irrigation Technicians capped and removed valve boxes in expanded playground area.

Created new locations and tied in valve boxes.

Lateral line that was present in expanded play area moved outside curbing.

Sprinklers cut off from irrigation moves tied back in.



Dirt and Safety Surface filled to give playground safe impact depth



## Cecil Davis Playground Upgrade complete.

The last week of July saw the finishing touches put into the new playground upgrade: irrigation laid, dirt added at grade outside of curbing, leveling of safety surface. On Wednesday, July 29th, temporary fences were removed and children were able to experience the new equipment.



KOMPAN play-ground sign installed near sidewalk to splash pad.





Restroom capacity lines painted to further encourage social distancing.



Backstop replaced at Lewis Kingman Baseball Field. All bottom area replaced with 10-foot chain link fencing by Parks Maintenance Staff.



Maintenance staff installed brackets on the side of AV Box Truck to accommodate pool screen. Allowing movies to be shown at different locations.



New memorial bench installed at Locomotive Park.



Second Drive-In Movie held at Southside Park. Maintenance staff completed set-up and tear down.



Public Works trained maintenance staff on their boom lift. Maintenance staff used boom truck for a few projects.



Tire was taken from Recreation vehicle at Centennial Park



Memorial Tree at Metcalfe Park replaced.



KRMC Sponsor Banners placed at 4-plexes at Centennial and Southside

Parks Vandalism totals per park per month							
	Month						
Parks	July	Aug	Sept	Oct	Nov	Dec	Totals per Year
Canyon Shadows	\$1,000.00						\$1,000.00
Cecil Davis							\$0.00
Centennial	\$400.00						\$400.00
Firefighters	\$100.00						\$100.00
Fire Stations 2 & 3							\$0.00
Hubs							\$0.00
Lewis-Kingman							\$0.00
Locomotive							\$0.00
Mohave							\$0.00
Mohave Wash Trail							\$0.00
Monsoon							\$0.00
Pawnee							\$0.00
Southside							\$0.00
Walleck Ranch/Willow's Dog Park							\$0.00
White cliffs wagon wheels							\$0.00
Route 66 Walkpath							\$0.00
Total per month	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Total per Year	\$1,500.00						



Soap dispensers at Centennial Park Restrooms vandalized.

This continues to be an issue at this park, occurring four times this month alone

- Met with a couple in early July that would like to host their wedding ceremony here in May of 2021. Sounds like they will book.
- Finished the month/year-end strong and started July strong.
- Good conversation this week with the Executive Director, Athletic Director and Coach from KAOL regarding their High School Golf Program: what they can do and their players can do. They are appreciative of everything we do.
- Spoke with Teresa Jackson of GreenPlay, discussed the golf operation, needs with the irrigation system and cart fleet.
- Due to the delayed start of school, we extended the Junior Golf Program for one more week, adding a clinic day on July 22, another tournament day on July 24 and will now have an Awards BBQ on the July 25. This was Haley's idea and it is a good one.
- Due to COVID-19, we are going to postpone the Adult-Junior Tournament to the Fall following the Fall Junior Camps.
- Save the Date email went out Monday morning, July 13 for the 2020 Mohave County Amateur Golf Championship. Official Entry Forms will be available beginning August 1st for the tournament in November.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY July 2020	
Number Nine-Hole Rounds	1380
Number 18-Hole Rounds	2292
Number Golf Lessons	10
Greens Fee Revenue Total	\$54,677
Annual Passes	\$14,550
Daily Green Fees	\$40,127
Motor Cart Revenue Total	\$39,147
Private Cart Trail Fees	\$4,675
Daily Cart Rental	\$34,472
Driving Range Revenue	\$4,327
Total Hours Ranger Activities	130
Total Beverage Cart Hours	0
Number of Tournaments	1
Total Tournament Participation	42
Gift Card	6
Specials	106
GolfNow	19

- City League had five players this week which prompts the thought again of moving it to Fridays with many departments on the April 10 schedule. An email will be sent out to EVERYONE this week looking for feedback.
- County League has been down in play the past two weeks and it likely has to do with the heat.
- We were asked to cater a breakfast for the Virtual Governor's Meeting on July 23, doing breakfast burritos, juice and coffee. A suggestion from Melissa in Finance has us looking at options to do catering for other City Meetings and Events. Working with Sam to come up with ideas and possibly create a catering menu. This really has her wheels turning.
- BBQ and awards conclude our Junior golf program Saturday. We spaced out each age group every hour to ensure our gathering number stayed low.
- Sunday, 42 disc golfers played 36 holes with a break for lunch.
- 8:00 a.m. August 8<sup>th</sup> KMGA is having a two person best ball tournament. It is full already with 52 players.
- Through the end of July, 49 people have taken advantage of the Summer 66 Special, have heard good feedback from customers about this deal.
- NUCOR has now postponed their tournament until 2021.
- Haley had her next Women's Clinic on Thursday July 23<sup>rd</sup>, six registered, four attended.
- Sam continues to research options to create a catering menu for the Golf Grill.

• Communication this week with the Tournament Director for the Arizona Golf Association, they will publicize the Mohave County Amateur and will be assisting us with Rules Officials for the event in November.

• July was warm, up 3 degrees from last year and 5 degrees above the historical average, even with the high

Since the last report, Golf Course Maintenance has utilized zero inmate hours. The golf course lost their inmates on 03/16/2020 due to the Coronavirus and hasn't got them back.

The maintenance crew continues to meet the challenges of the Coronavirus head on with extra effort being concentrated on cleaning and sanitizing rotations across the golf course. Policies implementing the requirement of wearing a facemask when not able to social distance have been put in place for all of the Golf Buildings, and we continue to promote and practice social distancing when at all possible.

The month of July brought on a typical variety of weather again this year. Hot and sunny days with Extreme Heat Advisories, winds in excess of 30 mph for days on end at times, and the onset of what will hopefully turn out to be somewhat of a Thunderstorm season rounded out the month for the golf course weather pattern. All in all the course has been fairing very well given the extremes in weather. Routine cultural practices, keeping a very close eye on water amounts, afternoon hot spotting & hose reeling greens, and an onset of higher humidity has kept us busy bouncing around the course to keep it in the best shape possible.

**The negative side to the humidity is the onset of a "Twilling" process that affects the different varieties of turf at** different times throughout the rest of the growing season. The twilling tends give off a puffy look in the turf and can scalp very easily leaving behind unsightly areas across different micro-climates on the golf course. Although it is a naturally occurring process we implement several measures to try and combat this from happening to the best of our abilities. Things such as keeping Nitrogen rates lower, monitoring humidity & water levels using our Moisture Meter, and light topdressing with sand can all help this event from taking over completely.

With high temperatures comes the extended use of our aging irrigation system and, the more we use it, the more we tend to see breaks occurring. That being said, we only had two major mainline breaks during the month and both were able to be fixed without missing any nightly irrigation cycles. One mainline failure was an older saddle that rusted through completely blowing off on a Saturday morning on Hole #1 and the other was a combination of a failed electric valve and a saddle break on Hole #2. Several small lateral breaks were also repaired on varying holes across the course throughout the month.

A badly need replacement mower was delivered during the month of July. It replaces a worn out model that was getting very difficult to find parts for, to help keep our Roughs mowed down. The replacement mower has been in use daily since delivery and has helped speed up the process significantly during the shortage of inmates and manpower.

The golf maintenance team did welcome a new Full Time Team Member towards the end of July, Preston Lee. Preston comes to us as a replacement for an open Groundskeeper position and will be a great addition to our Team. Please help us in welcoming him if you see him out on the course.

The maintenance crew finished up the month with several applications of Insecticide to prevent things such as Grubs in the root zones, low Nitrogen fertilization applications, and most importantly to us this time of year the Fungicide applications. Preventative maintenance to turf is a very important tool that we try and utilize daily, weekly, and even yearly. The ability to apply fungicides to the turf during times of Thunderstorms and the high humidity they bring is a huge factor in keeping the golf course in tip top shape.

As stated last month, I would like to extend my Thank You to our golf maintenance Team for putting forth the extra effort it takes to keep our beautiful golf course in shape without all the labor we need to make it happen. It **doesn't go un-noticed** and we continue to receive compliments on the course daily...so again...Thank You Team!!

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at [www.cerbatcliffsgc.com](http://www.cerbatcliffsgc.com). Thank you.

## Public Works—Rob Owen

FLEET MAINTENANCE-JULY/2020	
— gallons of unleaded gas *Fuel Report still in progress*	Cost of —
— gallons of diesel fuel	Cost of —
<p>During this period there were:</p> <p>174 repair orders</p> <p>311 jobs on repair orders</p> <p>The new fuel island was opened on 8-10 and the old fuel island will remain open for about one week in case any issues arise with the new station.</p>	

SANITATION—JULY 2020	
365 Trips to the landfill—Delivery of 4,22,180 pounds of trash	Cost of \$72,198.13
New 90-gallon residential containers	26
Old, damaged, missing or found containers repaired or replaced	147
Steel containers delivered for customer clean-up	3
1) Extra steel containers emptied and 2) Containers retrieved	1) 63 and 2) 6
1) Regular extra trash hauls 2) Abatement orders	1) 206 2) 9
Recycling—tons / Annual total— tons	3.25 /151.15



BUILDING MAINTENANCE-MAY/2020 WEEK OF AUGUST 10RD THRU AUGUST 14TH	
<p>General</p> <p>Past Square feet of buildings maintained</p> <p>Building Sq' audit is in process and is estimated take no less than 90 days to complete.</p>	144,705
<p>Labor Management</p> <p>Square feet of buildings cleaned and sanitized per Covid 19 protocols as outlined by The City of Kingman response plan. Summer preparations for HVAC service require significant labor hours.</p>	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
<p>In Process</p> <p>Additional cleaning check lists will be implemented by the end of August, this will compliment current vehicle weekly inventory check sheets.</p>	<p>NOTE:</p> <p>New vehicles have been equipped with service tools and materials, inventory sheet are required to be completed and submitted once a week.</p>
<p>Work requests continue to consisted of a high number of Sanitizing (Covid-19) consumables, i.e. wipes sprays etc. as well HVAC service due to recent rise in temperatures.</p>	<p>Building Maintenance staff addressed multiple <u>work requests</u> this week, 24 of which were <u>closed</u>. The Building Maintenance Technicians are continuing to work on projects a time allows.</p>
<p>Vehicle availability has improved with the arrival of two additional utility vans that will primarily be used for building maintenance/Custodial.</p>	
<p>Quinn Taylor</p> <p>Closed work orders this Week (24 items) Generated on Aug 14, 2020 @ 06:49 am</p>	

STREETS—MAY/2020	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

**Available Manpower:**

- (1) Maintenance Operation Supervisor (Melvin Dubay )
- (1) Crew Leader ( spot not filled )
- (1) Operator A (Signing and Striping Technician)
- (6) Operator A (General Maintenance Crew)
- (2) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signal Technician)
- (1) City Electrician I (signal Technician)

**Street Department Activities:**

- The month of May consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Crews have worked on chemical and manual weed abatement throughout the month. 1 temp crews and city staff have worked throughout town, including the traffic interchanges, for chemical applications.
- Streets completed multiple closures for emergency waterline repairs both during regular hours and after.
- Pothole patching and water repair patching have been ongoing throughout the month.

Replace new street lights on Stockton hill.

Building new catch basin 8th street and Topeka street haul dirt to south field park.

## HILLTOP WWTP



## DOWNTOWN WWTP



## WASTEWATER—JULY 2020

## Wastewater Treatment—Personnel 10/ Vacant 2

## Staff at Hilltop Facility

- Treated approximately 48.084 million gallons of influent on intake and discharged approximately 53.110 million gallons of “B+” effluent
- Composted approximately 500 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

## Staff at Downtown Facility

- Treated approximately 7.666 million gallons of influent on intake and discharged approximately 7.360 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 39 cubic yards of bio solids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps

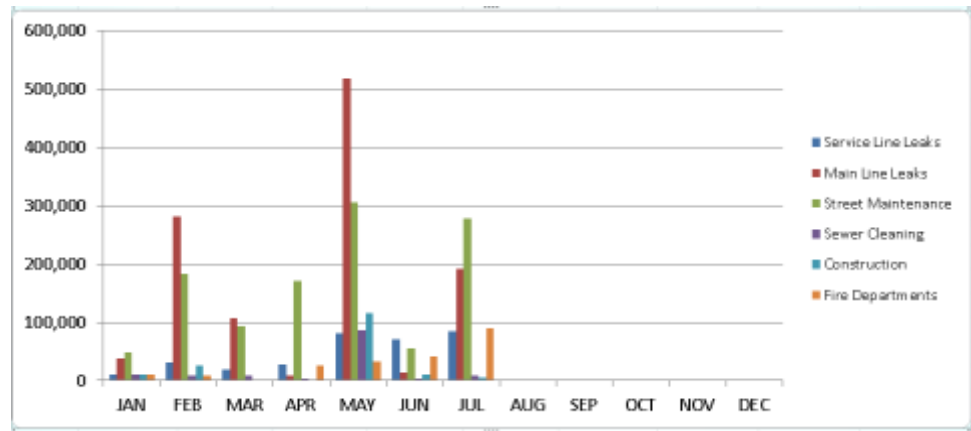
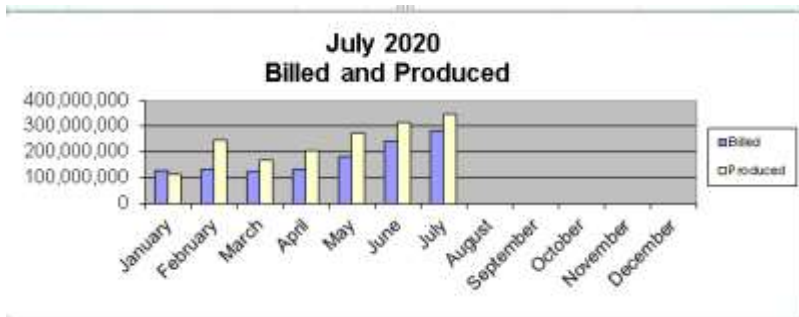
## Wastewater Collections—Personnel 3, (1 )unfilled

## Wastewater Collection crews:

- Completed 1800’ CCTV inspections of 6, & 8-inch wastewater conveyance lines—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team completed hydro-jet cleaning of approximately 15,000 linear feet of conveyance mains using approximately 3800 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.
- Assist with various water and wastewater rehab projects through out the City.

## Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU's.
- Pretreatment staff briefed new businesses for compliance with the Municipal Utilities Regulations for Fats, Oil and Grease. Staff conducted inspections at facilities for compliance with the Pretreatment Ordinance.
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.



## WATER — JULY 2020

### Certified Water Operators:

- \* Produced 347,731,700 gallons of water from the various groundwater wells throughout the City.
- \* Billed 242,953,280 gallons of water.
- \* Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- \* Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

### Distribution Operations:

- \* Staff repaired 474 square feet of asphalt and concrete from water leaks.
- \* Blue Stake performed 335 locates.

### Water Service Operators:

- \* Staff read 22,391 Residential and Commercial meters and respond to over a 1000 customer assisted calls every month.

### Gallons of Water used and/or loss for daily operations by Public Works Operators:

- \* Water Crews Service Line leaks, approximate 84,400 gallons loss
- \* Water Crews Main Line leaks, approximate 190,900 gallons loss
- \* Streets Maintenance Department used 277,400 gallons
- \* Wastewater Collections crew used 9,000 gallons
- \* Combined Fire Departments used 90,250 gallons

KART—JULY 2020	
MONTH REVENUE	<ul style="list-style-type: none"> <li>Fare Box Revenue—\$0</li> <li>Coupon/Pass Revenue—\$0</li> </ul>
MONTH RIDERSHIP	<ul style="list-style-type: none"> <li>Service hours— 1,134</li> <li>Service miles— 13,591</li> <li>Total passenger trips— 6,640 (-35% as compared to July 2019)</li> </ul>



## Kingman Area Regional Transit



### PROJECTS-JUNE/2020

**Sign Inventory System Project**—Data collection is finished. A DRAFT final data has been reviewed and several errors and problems were identified. DBi Services is back in town verifying data and resolving issues. A new draft will be submitted by them once all issues are resolved.

#### Waterline Replacement Projects

CoK Engineering Dept is verifying the as-built drawings. Once signed and stamped Hazen will issue to the State for operational permits and allow CoK to complete the projects.

**Injection Well Design**— City team has been in contact with a JOC contractor to get a proposal for equipping the well. There have been a series of meetings held with the City team, the JOC contractor and the design

#### KART Transit Study Project

Kittelson continues to gather information via a website survey tool. They are planning a community meeting this Wednesday at the Power House.

**Stockton Hill Rd. Safety Corridor**— This project has been advertised for construction. City has not been notified of winning contractor at this point.

#### Risk and Resiliency Assessment and Emergency Response Plan

CoK has returned the comments to Hazen on the summary reports. ERP portion will kick-off on 18AUG20 via video conference.

**Andy Devine Avenue Improvements from Ellas Place to 2<sup>nd</sup> Street** -Eligibility was granted for this project this month. An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. The total project cost of this project to be \$1,181,250. Of that amount request ADOT determined that \$1,116,199 is HSIP eligible with \$65,051 being local match. 94.3% federal, 5.7% match. This project is scheduled for design in FY23 and construction in FY24

**HSIP Sot Improvements— Traffic calming features and Speed feedback signs**—The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.

On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets) Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes

Stockton Hill Rd, Airway to Jagerson

Beale St, Grandview to 10th St

Hualapai Mountain Road, Virginia Ave to east of Seneca

Airway Ave, Western to Rt. 66

Gordon Dr, Shadow to Bank

Beverly Ave, Fairfax to Western

Project cost estimate is \$444,000 with a \$15,574 local match.

Project eligibility was received October 24, 2018 for this project.

**Downtown Sewer Outfall Main**— Decisions to determine type of pipe material for the force main, and a redesign of one lift station are all still under review and cost options are being

**Sacramento Valley Basin Well Siting Study**-This will be completed by Hazen and Sawyer. A kickoff meeting was held January 14th. A well siting study and feasibility report is being developed, to access water from the Sacramento Valley Basin and

**Beale Streetscape Design Concept Report and Final Design**— An Agreement went to Council May 5th and was approved to begin this project.

**Water Conservation Plan**—Cavanaugh agreement was executed on 20JUL20. They are in receipt of the NTP and will attend a kick-off meeting to be held 19AUG20

A kickoff meeting was held. Wood ( Consultant) has sent several design concepts for the City's review and input. The City team has evaluated the concepts and replied with their results. A project website has been established. And a list of Stakeholders has been sent to the Consultant for the project meet-

## Planning &amp; Economic Development Department, Tourism Division — Josh Noble

REVENUE BY SOURCE — JULY 2020									
REVENUE SOURCE		7/1/16 thru 7/31/2016	7/1/17 thru 7/31/2017	7/1/18 thru 7/31/2018	7/1/19 thru 7/31/2019	7/1/20 thru 7/31/2020	Percent Change FY20-FY21	Fiscal 2021 BUDGET	FY21 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax	1,243,294	1,433,573	1,564,384	1,691,735	2,106,233	24.50%	16,551,310	12.73%
	Room Tax	45,211	47,628	57,994	50,866	32,954	-35.21%	508,801	6.48%
State	Sales Tax	216,110	228,060	239,512	252,283	285,336	13.10%	2,651,022	10.76%
	Income Tax	294,953	299,626	297,411	326,670	369,349	13.06%	4,402,833	8.39%
	Auto Lieu Tax	139,375	136,489	156,954	178,320	223,855	25.54%	1,503,867	14.89%
Other	Building Permits	51,208	67,244	58,049	61,464	78,606	27.89%	579,668	13.56%
HURF FUND (201)	Rest/Bar Tax	72,344	70,535	66,025	74,453	81,320	9.22%	820,894	9.91%
	Highway User Fuel Tax	233,462	246,644	243,535	269,927	286,081	5.98%	2,676,885	10.69%
POWERHOUSE TOURISM FUND (215)		-	12,202	22,233	27,643	7,866	-71.54%	236,953	3.32%
<u>PAVEMENT PRESERVATION FUND (316)</u>		-	-	298,665	885	-61	-106.85%	0	0.00%
<u>I-11 E KGMN CONN FUND (317)</u>		-	-	298,665	885	-61	-106.85%	0	0.00%
WATER FUND (501)		728,782	712,877	741,475	729,192	747,723	2.54%	6,888,218	10.86%
WATER CAPITAL RENEWAL FUND (510)		71,811	73,364	75,273	77,176	78,693	1.97%	903,674	8.71%
WASTEWATER FUND (521)		748,657	766,856	788,942	783,771	807,164	2.98%	9,128,824	8.84%
WASTEWATER CAPITAL RENEWAL FUND (530)		9,772	10,055	10,471	10,809	11,232	3.92%	127,629	8.80%
SANITATION FUND (541)		290,749	292,279	303,459	309,921	320,570	3.44%	4,664,085	6.87%
AIRPORT (591)		-	-	112,039	96,125	102,412	6.54%	1,592,770	6.43%



## Planning &amp; Economic Development Department, Tourism Division — Josh Noble

## July 2020 Monthly Counts

Tourism Div Statistics	Jul-20	Jul-19	FYΔ	Jul-18	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	2,933	28,123	-89.6%	18,053	-83.8%	2,933	-89.6%	-83.8%
Bus & Group Visits:	6	150	-96.0%	126	-95.2%	6	-96.0%	-95.2%
Gift Shop Sales:	\$7,456	\$24,561	-69.6%	\$22,113	-66.3%	\$7,455.71	-72.6%	-66.3%
Visitor Packets Mailed:†	538	1,136	-52.6%	1,381	-61.0%	5,752	-52.1%	-49.5%
Website Visitor Sessions:	9,987	19,133	-47.8%	19,329	-48.3%	9,987	-47.8%	-48.3%
Guest Book US:	586	1,248	-53.0%	1,279	-54.2%	Top States:	Top Countries:	
US Party Size:	2.5	2.8	-10.7%	2.6	-3.8%	1. CA	1. Brazil	
GB International:	11	1,265	-99.1%	1,613	-99.3%	2. AZ	2. Mexico	
International Party Size:	2.8	3.5	-20.0%	3.4	-17.6%	3. UT	3. Romania/Slovakia	

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, mailings and reportings have been delayed.

## July 2020 Leads

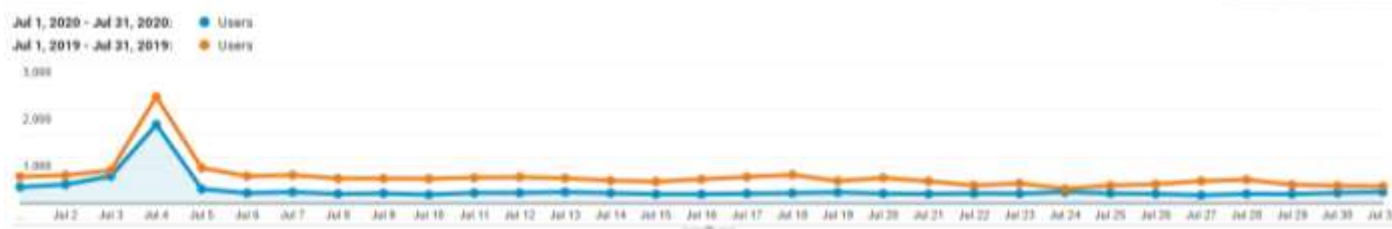
## Leads Fulfilled by lead sources

- GoKingman.com information requests: 144
- GoArizona.com leads: 104
- Grand Circle Association leads: none
- MyGrandCanyonPark.com leads: 286
- Arizona Office of Tourism: none
- Call-Ins and Mail: 4

\*5 pcs returned as undelivered in June (includes returns from previous months that were received)

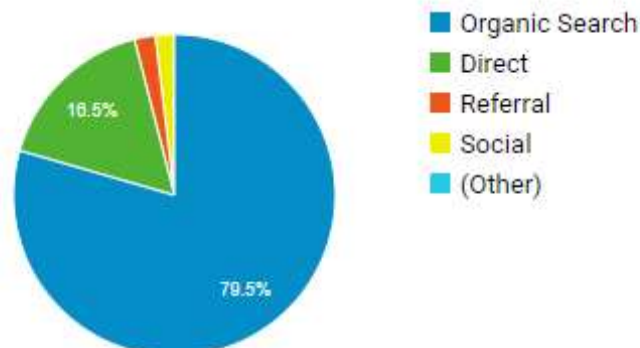
\*0 pcs returns as undelivered in June were returned due to international postal restrictions

## Planning &amp; Economic Development Department, Tourism Division — Josh Noble



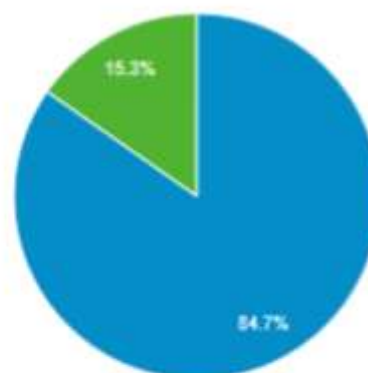
## Top Channels

Jul 1, 2020 - Jul 31, 2020

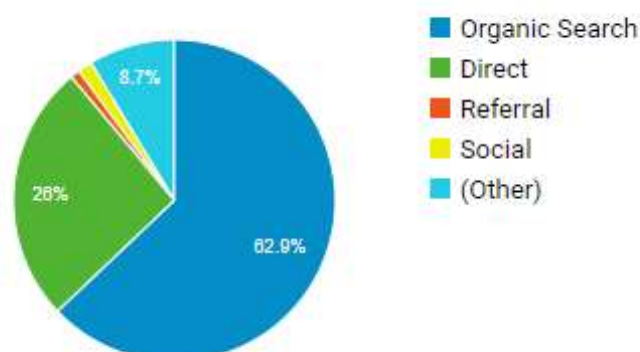


New Visitor Returning Visitor

Jul 1, 2020 - Jul 31, 2020



Jul 1, 2019 - Jul 31, 2019



Jul 1, 2019 - Jul 31, 2019

